



**Meeting of the DDA Board of Directors  
July 20, 2021 - 8:00 a.m.**

The meeting will be held via video conference in compliance with the Open Meetings Act. Members of the public body and members of the public participating electronically will be considered present at the meeting and may participate as if physically present at the meeting. A personal zoom invitation will be sent to each DDA Board member in advance of the DDA Board meeting and again the morning of the meeting. The public link for the DDA meeting on July 20, 2021 at 8:00 am is <https://us02web.zoom.us/j/89852329981> to join by phone: 1-312-626-6799, the Meeting ID: 898 5232 9981.

**AGENDA**

1. Call to Order – Shawn Riley
2. Audience Comments (3 - minute limit)
3. Approval of Agenda and Consent Agenda
4. Consent Agenda
  - a. June Financial Statement (Attachment 4.a)
  - b. June Invoice Report (Attachment 4.b)
  - c. June 15, 2021 Meeting Minutes (Attachment 4.c)
5. EV Charging Stations Proposal (Attachment 5)
6. Project Updates (Attachment 6)
7. Committee Information and Updates
  - a. Design Committee – Lori Ward
  - b. Marketing Committee – Shawn Riley
  - c. Parking Committee – John Casey
  - d. Organizational Committee – Carolann Ayers
  - e. Economic Development Committee – Aaron Cozart
  - f. Sustainability Committee – Dave Gutman

8. Future Meetings / Important Dates
  - a. Sustainability Committee Meetings – July 29, 2021
  - b. Design Committee Meeting – July 26, 2021
  - c. Marketing Committee Meeting – August 5, 2021
  - d. Executive Committee Meeting – TBD
  - e. Parking Committee – TBD
  - f. DDA Board Meeting – August 17, 2021
9. Board and Staff Communications
10. Adjournment – Next Meeting – August 17, 2021

REVENUE AND EXPENDITURE REPORT FOR CITY OF NORTHVILLE

PERIOD ENDING 06/30/2021

% Fiscal Year Completed: 100.00

JUNE BENCHMARK 100%

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 370 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
PROPERTY TAXES								
370-000-403.000	CURRENT PROPERTY TAXES	737,956.00	734,234.00	734,235.23	0.00	(1.23)	100.00	
370-000-403.010	DDA OPERATING LEVY	61,418.00	61,007.00	61,007.15	0.00	(0.15)	100.00	
370-000-403.040	LOCAL COMMUNITY STABILIZATION SHARE	34,000.00	34,092.00	34,092.20	0.00	(0.20)	100.00	
370-000-417.000	DLNQ PERSONAL PROPERTY TAXES COLLECTED	0.00	312.00	320.98	9.31	(8.98)	102.88	
370-000-418.000	PROPERTY TAXES - OTHER	(1,500.00)	0.00	(5,484.69)	(5,617.19)	5,484.69	100.00	
PROPERTY TAXES		831,874.00	829,645.00	824,170.87	(5,607.88)	5,474.13	99.34	
LICENSES, FEES, & PERMITS								
370-000-476.130	OUTDOOR DINING/RETAIL PERMIT FEES	0.00	22,139.00	21,768.00	(339.00)	371.00	98.32	
LICENSES, FEES, & PERMITS		0.00	22,139.00	21,768.00	(339.00)	371.00	98.32	
GRANTS								
370-000-528.000	OTHER FEDERAL GRANTS	0.00	20,212.00	20,212.05	0.00	(0.05)	100.00	
GRANTS		0.00	20,212.00	20,212.05	0.00	(0.05)	100.00	
GRANTS & OTHER LOCAL SOURCES								
370-000-586.020	SPONSORSHIPS	39,500.00	46,900.00	46,900.00	3,500.00	0.00	100.00	
370-000-586.080	DONATIONS/SPONSORSHIPS	0.00	125,330.00	125,432.65	383.00	(102.65)	100.08	
GRANTS & OTHER LOCAL SOURCES		39,500.00	172,230.00	172,332.65	3,883.00	(102.65)	100.06	
MISCELLANEOUS REVENUES								
370-000-659.110	RENTS-SHORT TERM	500.00	340.00	340.00	0.00	0.00	100.00	
370-000-666.000	MISCELLANEOUS REVENUE	200.00	0.00	0.00	0.00	0.00	0.00	
370-000-667.000	INSURANCE PROCEEDS	0.00	5,072.00	5,072.30	0.00	(0.30)	100.01	
MISCELLANEOUS REVENUES		700.00	5,412.00	5,412.30	0.00	(0.30)	100.01	
INTEREST								
370-000-664.000	INTEREST - COMERICA INVESTMENT POOL	5,000.00	15.00	15.42	0.00	(0.42)	102.80	
370-000-664.190	INTEREST - MI CLASS 1 DIST	750.00	55.00	52.10	1.27	2.90	94.73	
370-000-664.200	LONG TERM INVESTMENT EARNINGS	5,000.00	6,175.00	6,187.62	312.09	(12.62)	100.20	
370-000-664.300	UNREALIZED MARKET CHANGE IN INVESTMENTS	0.00	(2,000.00)	(2,551.07)	(829.03)	551.07	127.55	
370-000-664.400	INVESTMENT POOL BANK FEES	(400.00)	(20.00)	(19.00)	(1.22)	(1.00)	95.00	
370-000-664.500	INVESTMENT ADVISORY FEES	(750.00)	(600.00)	(521.14)	(35.48)	(78.86)	86.86	
370-000-664.600	BANK LOCKBOX FEES	(550.00)	(190.00)	(163.61)	(27.50)	(26.39)	86.11	
370-000-664.700	CUSTODIAL FEES	(130.00)	(110.00)	(107.16)	(6.53)	(2.84)	97.42	
INTEREST		8,920.00	3,325.00	2,893.16	(586.40)	431.84	87.01	
Total Dept 000		880,994.00	1,052,963.00	1,046,789.03	(2,650.28)	6,173.97	99.41	
TOTAL REVENUES		880,994.00	1,052,963.00	1,046,789.03	(2,650.28)	6,173.97	99.41	
Expenditures								
Dept 753 - DPW SERVICES								
370-753-706.000	WAGES - REGULAR FULL TIME	13,740.00	11,740.00	11,039.80	1,185.17	700.20	94.04	
370-753-707.000	WAGES - REGULAR OVERTIME	1,220.00	685.00	489.60	0.00	195.40	71.47	

PERIOD ENDING 06/30/2021  
% Fiscal Year Completed: 100.00  
JUNE BENCHMARK 100%

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 370 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
370-753-939.000	AUTOMOTIVE SERVICE	500.00	535.00	534.18	(382.56)	0.82	99.85	
370-753-943.000	EQUIPMENT RENTAL - CITY	10,600.00	11,200.00	10,953.47	517.13	246.53	97.80	
370-753-967.000	FRINGE BENEFITS	14,595.00	10,595.00	10,087.18	962.05	507.82	95.21	
Total Dept 753 - DPW SERVICES		40,655.00	34,755.00	33,104.23	2,281.79	1,650.77	95.25	
Dept 861 - DESIGN COMMITTEE								
370-861-706.000	WAGES - REGULAR FULL TIME	16,845.00	17,150.00	17,149.92	1,749.45	0.08	100.00	
370-861-710.000	WAGES - PART TIME	31,185.00	42,485.00	45,242.87	10,344.13	(2,757.87)	106.49	
370-861-726.000	SUPPLIES	575.00	350.00	356.46	36.00	(6.46)	101.85	
370-861-740.050	DOWNTOWN MATERIALS	19,700.00	23,445.00	23,977.38	533.67	(532.38)	102.27	
370-861-751.000	FUEL & OIL	500.00	250.00	279.06	85.40	(29.06)	111.62	
370-861-801.000	CONTRACTUAL SERVICES	49,580.00	18,980.00	19,387.06	2,209.48	(407.06)	102.14	
370-861-801.160	RESTROOM PROGRAM	2,750.00	4,325.00	4,086.99	342.49	238.01	94.50	
370-861-801.940	BRICK REPAIR & MAINTENANCE	2,000.00	0.00	0.00	0.00	0.00	0.00	
370-861-850.000	LANDSCAPE MAINTENANCE	28,810.00	33,810.00	27,976.07	3,599.62	5,833.93	82.74	
370-861-913.000	VEHICLE INSURANCE	370.00	385.00	385.00	0.00	0.00	100.00	
370-861-920.010	ELECTRIC POWER	3,360.00	7,560.00	6,881.63	655.43	678.37	91.03	
370-861-920.020	NATURAL GAS	4,090.00	9,690.00	9,547.64	106.63	142.36	98.53	
370-861-920.030	WATER & SEWER SERVICE	8,440.00	4,440.00	2,723.55	458.71	1,716.45	61.34	
370-861-967.000	FRINGE BENEFITS	10,490.00	11,000.00	11,333.76	1,737.05	(333.76)	103.03	
370-861-973.000	CAPITAL OUTLAY < \$5,000	0.00	1,000.00	1,000.00	0.00	0.00	100.00	
370-861-976.010	STREET FURNISHINGS	15,640.00	25,675.00	25,675.27	0.00	(0.27)	100.00	
370-861-977.000	CAPITAL OUTLAY	0.00	145,565.00	145,564.40	0.00	0.60	100.00	
Total Dept 861 - DESIGN COMMITTEE		194,335.00	346,110.00	341,567.06	21,858.06	4,542.94	98.69	
Dept 862 - MARKETING								
370-862-706.000	WAGES - REGULAR FULL TIME	16,845.00	17,150.00	17,150.09	1,749.43	(0.09)	100.00	
370-862-710.000	WAGES - PART TIME	19,325.00	16,500.00	16,179.55	1,635.49	320.45	98.06	
370-862-726.000	SUPPLIES	150.00	0.00	0.00	0.00	0.00	0.00	
370-862-784.000	DOWNTOWN PROGRAMMING & PROMO	58,500.00	39,675.00	39,673.50	0.00	1.50	100.00	
370-862-785.000	BUSINESS RETENTION PROGRAM	2,660.00	0.00	0.00	0.00	0.00	0.00	
370-862-801.000	CONTRACTUAL SERVICES	59,000.00	51,450.00	50,212.45	300.00	1,237.55	97.59	
370-862-801.340	WEB SITE MAINTENANCE	900.00	4,400.00	1,404.38	593.49	2,995.62	31.92	
370-862-967.000	FRINGE BENEFITS	8,500.00	8,400.00	8,367.29	879.68	32.71	99.61	
Total Dept 862 - MARKETING		165,880.00	137,575.00	132,987.26	5,158.09	4,587.74	96.67	
Dept 863 - PARKING								
370-863-706.000	WAGES - REGULAR FULL TIME	8,425.00	8,575.00	8,575.09	874.74	(0.09)	100.00	
370-863-710.000	WAGES - PART TIME	1,935.00	1,650.00	1,617.93	163.53	32.07	98.06	
370-863-726.000	SUPPLIES	50.00	0.00	0.00	0.00	0.00	0.00	
370-863-786.000	DOWNTOWN PARKING PROGRAM	500.00	90.00	90.00	0.00	0.00	100.00	
370-863-950.210	OPER TFR TO GENERAL FUND	50,000.00	50,000.00	50,000.00	0.00	0.00	100.00	
370-863-950.260	OPER TFR TO PARKING FUND	118,220.00	93,220.00	93,220.00	0.00	0.00	100.00	
370-863-967.000	FRINGE BENEFITS	3,655.00	3,690.00	3,683.36	389.28	6.64	99.82	
Total Dept 863 - PARKING		182,785.00	157,225.00	157,186.38	1,427.55	38.62	99.98	
Dept 864 - ORGANIZATIONAL								

PERIOD ENDING 06/30/2021  
% Fiscal Year Completed: 100.00  
JUNE BENCHMARK 100%

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 370 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
370-864-706.000	WAGES - REGULAR FULL TIME	21,055.00	21,435.00	21,437.49	2,186.81	(2.49)	100.01	
370-864-710.000	WAGES - PART TIME	9,665.00	9,425.00	8,089.68	817.74	1,335.32	85.83	
370-864-726.000	SUPPLIES	850.00	1,455.00	1,463.69	11.78	(8.69)	100.60	
370-864-730.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	
370-864-731.000	PUBLICATIONS	65.00	130.00	130.04	0.00	(0.04)	100.03	
370-864-801.190	TECHNOLOGY SUPPORT & SERVICES	2,100.00	8,935.00	8,300.18	386.46	634.82	92.90	
370-864-802.010	LEGAL SERVICES - GENERAL	3,500.00	6,500.00	6,005.00	840.00	495.00	92.38	
370-864-805.000	AUDITING SERVICES	4,965.00	4,965.00	4,961.00	0.00	4.00	99.92	
370-864-900.000	PRINTING & PUBLISHING	1,315.00	2,565.00	2,115.93	0.00	449.07	82.49	
370-864-910.000	LIABILITY & PROPERTY INS POOL	6,460.00	4,375.00	4,373.18	0.00	1.82	99.96	
370-864-920.000	UTILITIES	1,420.00	1,300.00	1,295.64	107.97	4.36	99.66	
370-864-956.000	CONTINGENCIES	2,980.00	0.00	0.00	0.00	0.00	0.00	
370-864-958.000	MEMBERSHIP & DUES	745.00	1,395.00	1,395.00	0.00	0.00	100.00	
370-864-960.000	EDUCATION & TRAINING	1,250.00	75.00	75.00	0.00	0.00	100.00	
370-864-967.000	FRINGE BENEFITS	9,505.00	9,745.00	9,728.60	1,035.25	16.40	99.83	
370-864-967.020	OVERHEAD - ADMIN & RECORDS	12,710.00	12,710.00	12,710.00	0.00	0.00	100.00	
Total Dept 864 - ORGANIZATIONAL		78,685.00	85,010.00	82,080.43	5,386.01	2,929.57	96.55	
Dept 865 - ECONOMIC DEVELOPMENT								
370-865-706.000	WAGES - REGULAR FULL TIME	21,055.00	21,435.00	21,437.15	2,186.77	(2.15)	100.01	
370-865-710.000	WAGES - PART TIME	3,865.00	3,290.00	3,235.89	327.10	54.11	98.36	
370-865-726.000	SUPPLIES	200.00	0.00	0.00	0.00	0.00	0.00	
370-865-785.000	BUSINESS RETENTION PROGRAM	500.00	0.00	0.00	0.00	0.00	0.00	
370-865-967.000	FRINGE BENEFITS	9,055.00	9,160.00	9,145.40	966.86	14.60	99.84	
Total Dept 865 - ECONOMIC DEVELOPMENT		34,675.00	33,885.00	33,818.44	3,480.73	66.56	99.80	
Dept 945 - DEBT SERVICE								
370-945-950.490	OPER TFR TO DEBT SERVICE FUND	174,335.00	174,335.00	174,335.00	0.00	0.00	100.00	
Total Dept 945 - DEBT SERVICE		174,335.00	174,335.00	174,335.00	0.00	0.00	100.00	
Dept 999 - RESERVE ACCOUNTS								
370-999-999.000	UNALLOCATED RESERVE	9,644.00	84,068.00	0.00	0.00	84,068.00	0.00	
Total Dept 999 - RESERVE ACCOUNTS		9,644.00	84,068.00	0.00	0.00	84,068.00	0.00	
TOTAL EXPENDITURES		880,994.00	1,052,963.00	955,078.80	39,592.23	97,884.20	90.70	
Fund 370 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		880,994.00	1,052,963.00	1,046,789.03	(2,650.28)	6,173.97	99.41	
TOTAL EXPENDITURES		880,994.00	1,052,963.00	955,078.80	39,592.23	97,884.20	90.70	
NET OF REVENUES & EXPENDITURES		0.00	0.00	91,710.23	(42,242.51)	(91,710.23)	100.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF NORTHVILLE  
 POST DATES 06/01/2021 - 06/30/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 370 DOWNTOWN DEVELOPMENT AUTHORITY							
Dept 861 DESIGN COMMITTEE							
370-861-726.000	SUPPLIES	NORTHVILLE STITCHING P	GROUNDKEEPER SHIRTS	79410A	06/16/21	36.00	115954
370-861-740.050	DOWNTOWN MATERIALS	TERRY A. AHOLA	PORTABLE ABRASIVE BLASTER	6921	06/16/21	118.70	115941
370-861-740.050	DOWNTOWN MATERIALS	NORTHSTAR FACILITY SER	MATS TO COVER STAND CORDS	80537805	06/30/21	414.97	116041
370-861-740.050	DOWNTOWN MATERIALS	HOME DEPOT CREDIT SERV	6035322532048778	61321	07/14/21	174.79	116118
370-861-801.000	CONTRACTUAL SERVICES	CLEAR RATE COMMUNICATI	PHONE & INTERNET	060821	06/16/21	299.00	500443
370-861-801.000	CONTRACTUAL SERVICES	MARC DUTTON IRRIGATION	IRRIGATION REPAIRS	202141	07/14/21	519.00	116101
370-861-801.000	CONTRACTUAL SERVICES	GREENCORNER& POWDER CO	UMBRELLA HARDWARE	1321	06/30/21	1,147.50	116012
370-861-801.000	CONTRACTUAL SERVICES	COMCAST CORPORATION	INTERNET IN TOWN SQUARE	061721	06/30/21	286.08	116021
370-861-801.000	CONTRACTUAL SERVICES	MARC DUTTON IRRIGATION	IRRIGATION REPAIRS	201720	06/30/21	476.90	116032
370-861-801.160	RESTROOM PROGRAM	JOHN'S SANITATION	PORTA POTTY RENTAL	11031	06/16/21	342.49	115951
370-861-850.000	LANDSCAPE MAINTENANCE	DIANE PITTAWAY	FLOWERS FOR DOWNTOWN PLANTERS	61021	06/16/21	210.00	115965
370-861-850.000	LANDSCAPE MAINTENANCE	HOME DEPOT CREDIT SERV	MISC HARDWARE FOR DDA 6035 3225 388	061321	06/30/21	1,493.50	116042
370-861-850.000	LANDSCAPE MAINTENANCE	FOUR STAR SALES LLC	FLOWERS FOR TRIPLE AND SINGLE BARRE	951562	06/30/21	1,775.10	116060
370-861-850.000	LANDSCAPE MAINTENANCE	FOUR STAR SALES LLC	FLOWERS FOR ORIN JEWELERS PLANTERS	951566	06/30/21	121.02	116060
370-861-920.010	ELECTRIC CARS - 120 N WIND	DTE ENERGY	ELECTRIC CHARGES 5/4/21 - 6/2/21	5/4/21 - 6/2/21	06/16/21	586.02	115938
370-861-920.010	8671921 - 127 E MAIN - CC	DTE ENERGY	ELECTRICAL CHARGES	5/18/21 - 6/16/21	06/30/21	69.41	116028
370-861-920.010	ELECTRIC CARS - 120 N WIND	DTE ENERGY	ELECTRIC CHARGES 6/3/21 - 7/1/21	6/3/21-7/1/21	07/14/21	460.69	116099
370-861-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR 5/12/21 - 6/10/21	061121	06/30/21	106.63	500444
Total For Dept 861 DESIGN COMMITTEE						8,637.80	
Dept 862 MARKETING							
370-862-784.000	DOWNTOWN PROGRAMMING & PR	JAG ENTERTAINMENT	ACOUSTIC CONCERTS 5/28-6/26	2284	07/14/21	6,000.00	116126
370-862-801.000	CONTRACTUAL SERVICES	COBB COMMUNICATIONS, I	MAYBURY PARK MAP AD	199812	06/16/21	300.00	115987
370-862-801.000	CONTRACTUAL SERVICES	JEANNE A. MICALLEF	PR MONTHLY RETAINER	7-2021	06/30/21	2,000.00	116011
370-862-801.340	WEB SITE MAINTENANCE	ACCUNET, INC	WEBSITE DESIGN	21131	06/16/21	557.50	115944
370-862-801.340	WEB SITE MAINTENANCE	LORI WARD	REIMBURSE FOR MAILCHIMP	060221	06/16/21	35.99	115956
Total For Dept 862 MARKETING						8,893.49	
Dept 864 ORGANIZATIONAL							
370-864-726.000	SUPPLIES	STAPLES CREDIT PLAN	DRY ERASE MARKERS, DVD'S, CORRECTIO	3476375592	06/02/21	11.78	115827
370-864-726.000	SUPPLIES	CDW GOVERNMENT, INC.	NEW PRINTER - DDA	G274516	07/14/21	426.55	116074
370-864-801.190	TECHNOLOGY SUPPORT & SERV	I.T. RIGHT ,INC	FY22 NETWORK ADMIN	20168658	06/02/21	2,220.00	115876
370-864-801.190	TECHNOLOGY SUPPORT & SERV	CARLISLE-WORTMAN ASSOC	MAY 2021 ELECTRONIC MEETINGS	2161050	06/30/21	236.00	116038
370-864-801.190	TECHNOLOGY SUPPORT & SERV	3PLAY MEDIA INC	CLOSED CAPTIONING - MAY 21	108981	06/16/21	62.06	115991
370-864-801.190	TECHNOLOGY SUPPORT & SERV	COMCAST CORPORATION	DDA INTERNET	061621	06/30/21	88.40	116022
370-864-801.190	TECHNOLOGY SUPPORT & SERV	CARLISLE-WORTMAN ASSOC	JUNE 2021 ELECTRONIC MTGS	2161316	07/14/21	259.00	116112
370-864-801.190	TECHNOLOGY SUPPORT & SERV	3PLAY MEDIA INC	CLOSED CAPTIONING SERVICE - JUNE 20	110929	07/14/21	69.33	116146
370-864-802.010	LEGAL SERVICES - GENERAL	ADKISON, NEED & ALLEN	LEGAL FEES - REAL ESTATE - MAY 21 (	124731	06/16/21	840.00	115972
370-864-920.000	UTILITIES	CLEAR RATE COMMUNICATI	PHONE & INTERNET	060821	06/16/21	32.97	500443
Total For Dept 864 ORGANIZATIONAL						4,246.09	
Total For Fund 370 DOWNTOWN DEVELOPMENT AUTHORITY						21,777.38	

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting of the DDA Board of Directors**  
**June 15, 2021**  
**Zoom Meeting**

The June meeting of the DDA Board was called to order at 8:00 a.m.

**ROLL CALL**

**Present:** *Carolann Ayers, Margene Buckhave, John Casey, Aaron Cozart, DJ Boyd, Jim Long, Ryan McKindles, Greg Presley (Emmet County), Shawn Riley, Mary Starring, Mayor Brian Turnbull (Emmet County)*

**Absent:**

**Also Present:** *Lori Ward/DDA Executive Director, Jeri Johnson/DDA Marketing & Communications Director, Marilyn Price/City Council, Dave Gutman/Resident, Barbara Morowski-Brown/City Council, Fred Sheill/Resident, AnnaMaryLee Vollick/Resident, Susan Haifleigh/Resident*

**AUDIENCE COMMENTS**

None

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Long questioned the amended contract with JAG. Long said the Friday night concerts were moved to Main Street and the Saturday concerts will now be on Center Street. Ward said that change has been made but was not in the JAG contract language.

Boyd brought to the attention of the Board to the Fund Balance numbers in the budget update. The total \$127,000.00 has restrictions for known future expenditures that have already been earmarked so that is why we are only returning \$84,000.00 to the fund balance. Boyd also thanked Ward and Johnson for their hard work this past year allowing the fund balance to grow.

Ayers said the Fund Balance growth is primarily because we tabled so many projects because of the pandemic. At some point in the future, she'd like to see those projects put back on the priority list.

Presley asked to add an item to the agenda. He would like to add the East Cady Street realignment to the Sustainability Committee update.

**Motion by Turnbull, seconded by McKindles** to approve the Agenda and Consent Agenda as amended. **Motion carried unanimously.**

## **BUDGET UPDATE**

Ward said DDA staff, working with the City's Finance Department has developed some end of the year numbers. This information was developed during the 4<sup>th</sup> Quarter Budget Amendment process and the numbers will fluctuate a bit as the fiscal year still has 3 weeks to go.

Fund Balance at start of 2020-21	\$298,552
Returned to Fund Balance	<u>\$ 84,068</u>
Fund Balance at start of 2021-22	\$382,620
Restricted Fund Balance*	<u>\$121,187</u>
Unrestricted Fund Balance 2021-22	\$261,433

The Restricted Fund Balance of \$121,187.00 has funds earmarked for street improvements, fringe benefits and the dedicated parking funds included in the total. Therefore, the DDA was able to contribute \$84,068 back to Fund Balance in part due to the postponement of capital improvement projects during the pandemic in order for the DDA to concentrate on the Social District and support of the business community. In addition, the DDA saved on operational costs with City Hall closed and staff working remotely.

Recently there has been requests for funding of projects and the DDA will need to determine if they are willing to spend some of their unrestricted fund balance to pay for the improvements and if so, to what extent. See the projects that have been discussed below that are not currently funded in the DDA's 2021-22 Budget.

Overhead Tivoli Lighting	\$75,000
Overhead Banners	\$20,000 - \$35,000
Additional Social District Improv	\$20,000
Improved Surveillance Cameras	\$12,000 – \$45,000

Johnson mentioned contacting Planterra about beautification of the entrances. They gave an estimate of \$8,000 to add evergreen shrubbery to the four entrances. Boyd questioned whether we would own the shrubbery and Johnson confirmed that the DDA would own the planters and plant material. Boyd felt we could find a better price and should look at other vendors. Boyd felt we should involve the Design Committee in the beautification of the entrances. Casey suggested taking action on a budget figure so the Design Committee can move forward when they decide priorities.

Presley asked if there was a design created for the Tivoli Light installation. Ward said she met with Green Electric and was hoping to hear back from him soon. Ward has also requested an estimate from Begonia Brothers who currently provides service for all of the DDA's seasonal lighting. Riley questioned if the roads were to reopen would we still want Tivoli Lights overhead. Ayers also felt we should be cautious with our expenditures



since the roads may reopen sooner than later. Ward said even though our street closures only go through February 2022 the Social District is in place for another 2 years. Even before the pandemic Riley said we closed the streets regularly for events so the Tivoli Lights would be utilized. Presley agreed that Tivoli Lights are a great place maker for the downtown regardless of whether the streets are closed or open.

Ayers again cautioned how we spend DDA funds because we have not had many tax increases of late. Boyd said \$261,000 of unrestricted funds is a quarter of our annual budget which is about what the DDA should have in their Reserve Funds. Ward agreed that when the DDA Board voted to adopt our new budget the Board voted to put the reserves back into the Fund Balance to build back up again. Even though the wish list is long it was felt we needed to build our reserves up again in case of another unforeseen emergency.

Casey asked that the Board approve \$8,000 for entrance beautification and turn it over to the Design Committee for final approval. That way the expenditure doesn't need to come back to the Board again for approval. Riley questioned what to do about the Tivoli Light project. Boyd said that level of expense (\$75,000) should be discussed based on what percentage the Board feels should remain in the Fund Balance. Boyd feels 15% of the DDA total budget should be a hard stop on depleting the Fund Balance moving forward. Buckhave questioned whether the Tivoli Lights would be very impactful if we reopen the streets. Presley believes the Tivoli Lights would be just as impactful if the streets were to reopen. Long felt we should move forward with the motion on the floor and table the Tivoli Light project for future discussions when we have more information. Riley felt we could call a special meeting if the DDA wants to move forward quickly with the Tivoli Light project after estimates are available.

**Motion by Casey, seconded by Long to set aside \$8,000 for entrance beautification. Motion carried unanimously.**

## **PROJECT UPDATES**

Ward said the Stands in Town Square have been moved out of the center and relocated to the west side of the plaza. This has allowed more room in Town Square for activities like Tunes on Tuesday. Ward mentioned moving the other Stands may be more difficult based on proximity to electrical outlets. Ward mentioned that she also asked Green Electric for a quote to put a timer on the lights in the Stands and Pods to cut down on the DDA electricity costs.

Ward said she received a letter from a resident about the outdoor dining areas not being handicapped accessible. The outdoor structure areas are enclosed by planters and fencing which makes it difficult to access the dining area. Ward forwarded the letter to Brent Strong, the City's Building Official, and he agreed the dining areas need to be modified to become ADA compliant. Ward sent a letter to all the restaurants to give them notification that they need to modify their dining areas to become ADA compliant.

Ward said there was a scheduled facilitation on Wednesday, June 10<sup>th</sup> with Singh, the DDA and an outside facilitator to try to reach an agreement on the City/DDA's request for Singh to participate in the capital improvement projects needed to keep the deck in good operating condition. The City is looking to raise the existing monthly charge from \$10 per month to \$36 per month over the next 20 years to pay for the cost of the improvements. If we are unable to come to a resolution working with the facilitator, the City/DDA will need to discuss their legal options. If there is not a resolution the DDA Board may need to get involved at some point in the future.

#### **COMMITTEE INFORMATION AND UPDATES**

*a. Design Committee:*

Boyd said the Design Committee did not meet but suggested having monthly meetings again moving forward.

*b. Marketing Committee:*

Riley said the Marketing Committee did not meet. Ward mentioned Arts and Acts is this weekend. Turnbull mentioned there will be 5<sup>th</sup> of July Independence Parade sponsored by the Chamber of Commerce.

*c. Parking Committee:*

None

*d. Organizational Committee:*

Ayers said the new budget starts July 1st.

*e. Economic Development Committee:*

Cozart said the committee will be meeting on June 29<sup>th</sup> to review the Exchange project.

*f. Sustainability Committee:*

Gutman said the sustainability committee continues to meet bi-monthly along with several other subcommittees. They are looking at enhancing walkability in the Northville community and supporting the 3 task forces.

Presley updated the Board on the potential realignment of Cady Street. In 2012 the city had a citizen committee to look at realigning Cady Street. Now that the Downs property may be developed it is once again critical to look at realigning Cady Street to protect the residents of Beal Town from increased traffic. This realignment would also help with walkability when the Rouge River is daylighted. Cady Street would no longer go due North but instead go on a 45-degree angle along the Foundry Flask property and through the car wash property. This would create an entrance off of East Main Street that would serve a lot of purposes. This is outside the DDA boundaries but it would provide more walkability and traffic control for the downtown. This will be talked about at the Planning Commission meeting tonight. Presley said all the property owners that the realignment effects are in favor of the Cady Street changes.

## **BOARD AND STAFF COMMUNICATIONS**

Long said in July of 2018 the City of Northville entered into a 3-year agreement with Hunter Pasteur for only \$100 to purchase the Downs Property. The renewal comes up in July and the City has zero recourse but to allow them to renew their option to purchase. Long believes the property has increased in value over the past three years. The DDA is the keeper of the parking lots and should have been included in the discussions. Long believes this agreement should be reviewed before it is renewed in July. Turnbull said there are current ongoing conversations about the value of the property and extension of the existing contract. Turnbull agrees that the DDA should be included in future discussions. Long also stated that the current agreement with Hunter Pasteur allows them to renew every 6 months.

Boyd updated the DDA Board on the June 7<sup>th</sup> task force presentation made to City Council. The high priorities were the city entrance off of Hutton Street down to the park (creating a more graceful entrance), adding bathrooms and reconstructing the Fort Griswold playscape. A second-tier suggestion was including the Ford Field East (across Griswold) property into the life of the City by making it more walkable and accessible. Boyd said there were also discussions about combining the three separate task forces into one to create a more comprehensive task force moving in the one direction. Boyd said there are possible grants available for the Ford Field improvements.

**Motion by Turnbull, seconded by Casey** to adjourn the DDA Board meeting. **Motion carried unanimously.**

**Meeting adjourned at 9:25 am**

Respectfully submitted,  
Jeri Johnson, Marketing and Communications Director  
Northville DDA



To: Northville DDA Board of Directors  
From: Lori M. Ward, DDA Executive Director  
Subject: EV Charging Stations  
Date: July 20, 2021

**Background:**

The DDA and DPW met with representatives of Fleis & VandenBrink (F & V), the City's Engineering firm, two weeks ago to discuss the possibility of having F & V assist with the upgrade of the City/DDA's EV charging Equipment. The upgrade would include adding a method of payment to the chargers so that the DDA was paying the bill for the energy consumption which is currently running about \$5,000 a year. F & V included a staff member out of their Grand Rapids office that is knowledgeable about EV charging stations and would be involved in the project.

**Analysis:**

F & V reviewed a list of area vendors provided by Detroit Edison and reached out to several of them that appeared to have the qualifications that the DDA/City required. After discussing the DDA/City project F & V recommended vendor, Hage Auto out of Detroit. Hage Auto has teamed up with Enel X Red E Charging. Hage would assist the DDA/City in acquisition, installation and maintenance of the charging units. A pay station would be installed and the DDA would get a portion of the revenue paid by users (currently the units cost the DDA \$5,000 a year). In addition to the two charging stations behind 120 W. Main Street, Hage is suggesting that the DDA/City install charging stations at the two locations on Main Street where the infrastructure is already available and add 4-6 new charging stations in the lower level of the Cady Street Parking Deck. The contract would be for 10 years and the DDA would receive 10% of the revenue. Hage is available to start the project as soon as the contract is executed.

DDA staff circulated a copy of the proposal to the Sustainability for input. It was suggested by City Administration that the proposal, including the location of the proposed new charging stations be reviewed by the DDA's Parking Committee. DDA staff will set up a meeting as soon as possible with the Parking Committee.

**Budget:**

The DDA currently pays approximately \$450 a month in electrical costs to support the two charging stations. Initially the cost of the electricity was sponsored by Up2Go, a Northville Downtown Business. When the initial sponsorship agreement expired, UP2Go declined to renew. Under the terms of the new agreement, Hage Auto would be responsible for the acquisition, installation and maintenance of the new equipment and would collect the revenue charged for use of the stations. The DDA would be reimbursed 10% of the revenue collected. The DDA would not assume any charged associated with the development and maintenance of the charging system.

**Recommendation:**

None needed at this time.



# SITE HOST OVERVIEW

## NO COST

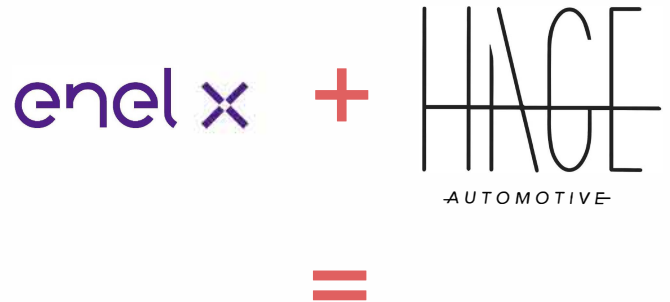
We pay for all hardware, installation, insurance, utility bills, and connectivity

## NO MAINTENANCE

Our team operates and maintains all equipment ensuring 97%+ up time

## GROW REVENUE

We provide monthly usage reports and deposit your revenue sharedirectly in to your bank account each month



A world leader in sustainable energy solutions and 15+ years of EV experience both working for you

## EASY TO USE

Our chargers never require apps, memberships, or RFID. Drivers of any vehicle can just scan the code, pay, and charge or simply swipe a credit card

## FUTURE PROOF

We only deploy the latest available ,scalable technology so your site is always the fastest around.

## BEST IN CLASS

We use our lessons learned from working on some of the world's largest EV projects to bring world class solutions to your city

## GET ON THE MAP

Adding EV charging will drive additional traffic to your location as drivers search for destinations that offer this amenity. Every charger is visible on all available charging apps, Google maps, Waze and others showing the world that you are a sustainable destination.

## GO GREEN

EVs drastically reduce carbon emissions and noise levels in your city. Adding EV charging to your municipality is a big step to making it a cleaner quieter place to live, work, and visit.





RED E CHARGING

## SITE HOST DETAILS

**TURN KEY NO COST FAST CHARGING**

### SITE SELECTION

We leverage our extensive experience and work with our hosts to find the best site to maximize usage and impact while minimizing disruption and cost

### PERMITTING

We handle all aspects of the paperwork needed to get your site online including permitting, new address applications, and inspections

### MAKE READY

Our project managers work directly with your local utility provider to ensure adequate power is supplied and installed to power the charging stations.

### INSTALLATION

Our team of master electricians and construction crew will professionally install all charging equipment, signage, and bollards at no cost to the our hosts.

### OPERATIONS

We provide monthly usage reports so you can see how the chargers are being used. We also handle all billing including costs of electricity, insurance, and connectivity.

### REVENUE

At the end of each month our site hosts will receive a revenue share directly deposited to their bank account.

### MAINTENANCE

We receive real time notifications of any issues with our equipment. As certified maintenance partners for all hardware we use, we will handle any maintenance issues within 72hrs ensure a 97% up time all at no cost to our site hosts.



RED E Charging is a HAGE Automotive Group company and strategic partner of Enel X

# 80A L2

## JuiceBox® Pro 80 Specifications

<b>Electrical Characteristics</b>	<ul style="list-style-type: none"><li>› Power: 80A, 19.2 kW</li><li>› Single phase input: nominal voltage 208/240 VAC, voltage range 177 – 264 VAC</li></ul>
<b>Input Cable &amp; Plug</b>	<ul style="list-style-type: none"><li>› 2.3 ft (0.7m) UL-rated hardwire conduit &amp; wiring</li></ul>
<b>Output Cable &amp; Connector</b>	<ul style="list-style-type: none"><li>› 25 ft cable</li><li>› J1772 standard compliant</li></ul>
<b>JuiceNet® Smart Charging Platform</b>	<ul style="list-style-type: none"><li>› Precision measurement of power, energy, voltage &amp; current</li><li>› Web-based portal: set rates and charging hours; monitor charging status and consumption data for individual devices or groups of devices; control station access; set payment rates; load management</li><li>› Driver app to monitor and pay for charging (iOS &amp; Android)</li><li>› Refer to the JuiceNet Business and JuiceNet Enterprise data sheets for more on the capabilities of each dashboard</li></ul>
<b>Connectivity</b>	<ul style="list-style-type: none"><li>› WiFi: 802.11 b/g/n 2.4 GHz</li><li>› Integrated Cellular: LTE (optional)</li><li>› JuiceRouter: Connect up to 16 chargers with WiFi-to-LTE router (optional)</li><li>› Ethernet: 10/100BASE-TX with RJ-45 connector (optional)</li><li>› Optional RFID: Access control enabled through RFID card</li></ul>
<b>Firmware</b>	<ul style="list-style-type: none"><li>› End-to-end AES-256-based encrypted protocols</li><li>› 90-day, 15-minute interval data storage</li><li>› Over-the-air (OTA) upgradeable firmware</li><li>› Persistent data storage upon power interruption</li></ul>
<b>Enclosure</b>	<ul style="list-style-type: none"><li>› Dynamic LED lights show charging status: network connectivity, charging in progress, delaying charging, standby</li><li>› Weatherproof, dust-tight, polycarbonate enclosure: NEMA 4X</li><li>› Quick-release wall mounting bracket included</li><li>› Built-in security lock and integrated cable management</li><li>› Operating Temperature: -40°F to 140°F (-40°C to 60°C )</li></ul>
<b>Weight &amp; Dimensions</b>	<ul style="list-style-type: none"><li>› Main enclosure: H: 18.5 in (469 mm) x W: 6.8 in (173 mm) x D: 5.8 in (147 mm)</li></ul>
<b>Codes &amp; Standards</b>	<ul style="list-style-type: none"><li>› FCC Part 15 Class B, NEC 625 compliant, ENERGY STAR<sup>®†</sup></li><li>› ISO 15118 support (optional)</li><li>› OCPP 1.6J and OpenADR 2.0b compliant</li></ul>
<b>Safety</b>	<ul style="list-style-type: none"><li>› UL and cUL Listed</li></ul>
<b>Warranty</b>	<ul style="list-style-type: none"><li>› 3 year limited parts warranty</li></ul>
<b>Made in USA</b>	<ul style="list-style-type: none"><li>› From domestic &amp; imported parts</li></ul>



JUICEBOX and JUICENET are registered trademarks of Enel X North America, an Enel Group company. Other product and company names mentioned herein may be trademarks or trade names of their respective owners.

<sup>†</sup>Varies by model, certifications pending.

2020.01.16





# Northville Red E EV Charging Proposal



# WHY EV CHARGING

With automakers investing billions of dollars into Electric Vehicles, it is clear that the future of the car will be electric



## PROMOTE SUSTAINABILITY

Electric Vehicles are **zero emissions which are better for the environment** and promote a sustainable lifestyle. EVs are also silent creating a large reduction in noise pollution.



## GENERATE REVENUE

Drive **additional revenue** through EV charger use and increased traffic to your destination



## BUILD BRAND AWARENESS

Increase **brand awareness** about your location by promoting EV initiatives ad presence on apps and various driver platforms.



## DRIVE TRAFFIC

EV Chargers drive **additional traffic to your distinct stores, restaurants and entertainment**

# WHY RED E CHARGING

➤ **LAUNCHED IN 2020**, Red E Charging is an Electric Vehicle Charging Network providing the **easiest to use** chargers, at the **most high-value locations**, with the **most competitive pricing**



## 15+ Years Experience

- Vehicle design
- Public + private sector advisory
- Fleet conversions
- Charging infrastructure
- A HAGE Automotive Company



## Strategic Partnerships

- Enel X Strategic Partner
- Best-in-class technology
- Preferred technology vendor for multiple utility providers



## 80+ Site Hosts

- Majority municipal downtown parking
- Located throughout eight states
- On track to be Michigan's largest public charging network in 2021

# SITE HOST PROGRAM

## NO COST

We pay for all hardware, installation, insurance, utility bills, and connectivity

## STRATEGIC CONSULTATION

We leverage our extensive experience and work with our hosts to find the best site to maximize usage and impact while minimizing disruption

## COMPREHENSIVE SERVICE

We handle all aspects of the paperwork needed to get a site online including permitting, new address applications, inspections, and commissioning

## NO MAINTENANCE

Our team operates and maintains all equipment ensuring 97%+ up time

## GROW REVENUE

We provide monthly usage reports and deposit a share of the revenue earned directly to the site host each month



# TECHNOLOGY OVERVIEW

Best-in-class technology future-proofed and designed for user friendliness



## LEVEL 2 CHARGERS

**Application:** Destination sites

**Charging Speed:** 19.2 kW

**Time to Full Charge:** ~2-4 hours

**Installation:** Wall Mount, Pedestal

**Typical use case:** “Destination” EV charging offered to locals and downtown visitors to charge while shopping, dining out, enjoying parks, etc. EV guests typically spend 1-2 hours at destination

# Project Overview



## Existing EV Lot

Replace 2 existing charger stands with 1 center mounted dual port pedestal with retractable cables. Chargers will be upgraded to 80A 19.2kW from existing 32A 7.6kW. Intended for downtown visitors and short term employee charging.

## Main St

Use existing conduit run to install 1 dual port 80A, 19.2kW pedestal charger with retractable cables. Intended for downtown visitors. High visibility to promote Northville's EV & sustainability initiatives.

## E Cady St Parking Deck

Install 6 wall mounted, 80A, 19.2kW chargers on the north wall of the first floor of the parking deck. Intended for longer stay parking and employees. Reduced rate to incentivize longer stay regular users.

# NEXT STEPS

Next steps detailed below for Red E Charging to bring EV charging to Northville

## Contract Review

- Term length (10 years)
- Revenue share \$0.03/kWh (~10%)
- Location and technology review

## Project Kick-Off

- Prep hardware
- Pull permits
- Break ground



## CONTACT

### Abass El-Hage

Founder & CEO

abass@hageauto.com

### Kevin M. Kardel

Chief Operating Officer

kkardel@hageauto.com

### Alphonse Nepi

VP of Business Development

alphonse@hageauto.com

[redecharge.com](https://redecharge.com)





## July DDA Project Updates

### *Light Conversion Update*

The DTE audit has been completed and He's the DTE Community Rep for Northville. The proposal has to come through him. He's new for Northville and replaced a representative who was not very responsive.

### *Changes to Surveillance System*

DDA Staff has been meeting with the Chief of Police and several outside vendors to review the prospect to expand the City/DDA surveillance system. This would make it easier for the Police Department to monitor the Social District and to follow up on accidents and crimes committed downtown. The preferred vendor has evaluated the existing system and has asked to meet with the City's IT vendors for additional information. Currently the DDA has not budgeted any funds for surveillance system upgrades. Any DDA project would require a budget amendment and use of the DDA's Fund Balance to accomplish.

### *Pods and Stands*

The DDA is had the Vendor Stands moved from the middle of Town Square off to the west side between the raised planters. The DDA is still struggling to book vendors to operate in the Stands. Recently the Masons have begun to use of the Town Square Stands for food sales on the weekend along with Cannelli bakery. The Center Street Stands and Pods will stay on the east side of the street near the power supply. If we were to move them to the west side, we would have to run electrical lines across the street, making it dangerous for pedestrians.

Derek Blair, owner of Northville Gallery has reached out to the City/DDA to suggest that the DDA install wall mounted fans to the Pods. Blair has offered for his business to sponsor the installation. The fans are approximately \$350/each and there are 6 pods for a total of \$2,100. DDA staff has begun to search for the correct fans. The pods already have outlets in them, so once wall mounted the fans can be plugged in. The DDA should consider installing fans in the 4 Stands aswell.

### *ADA Compliance*

The DDA received an email from a resident with a concern for the outdoor dining areas not being handicapped accessible. The structures area enclosed by planters and fencing that makes it difficult to access the dining area. The DDA sent an email to all of the to the restaurant owners providing them with information on the issue and a date that the outdoor dining would need to be modified per the building official Brent Strong. No changes were made. Strong reached out to the DDA last week and followed up with the 3 business owners who had not yet complied.



## Upgrade to Social District Entrances

According to Fleis & Vanden Brink, only one type 3 barricade is required at each intersection with the current signage. DPW confirmed that they have additional barricades at DPW that are newer and in better shape that we could swap out with the units that are there. This alone would be an improvement. No additional signage is required and now flashing lights are required. They made some minor suggestions on a type of barricade that could be used to replace the police cars. Before purchases for new equipment are made, DDA staff wanted to have a discussion with the Executive Committee about how long the streets might remain closed.

### *Festoon Lights*

DDA staff has been working with both Begonia Brothers and Don Green Electrical to secure estimates for the purchase and installation of overhead Tivoli lights similar to Town Square. The DDA would like to use the same vendor that was used for Town Square and the recent replacement of the Town Square lights. The vendor is out of California and is called Tokistar <https://tokistar.com/products/exhibitor/> The DDA received Green Electric's estimate of \$115,000 on Wednesday for both Main and Center Streets. The fee does not include costs associated with obtaining easements from the property owners or anchor points on the building. Attachment A.

### *Retractable Bollards*

Heat in the Street sponsor, Chris Rizik, recently sent the DDA information about a bollard system that moves on a track to open traffic. While at Beale Street in Memphis recently, he observed bollards that could move for street sweeping, deliveries and when needed. The 4 sets of 6 bollards were approximately \$500,000. <https://securitytoday.com/articles/2019/04/25/steel-bollards-added-to-memphis-beale-street.aspx>

DDA is also investigating retractable bollards that can be recessed into the street, flush with the street, when needed. This can be done through a hydraulic lift or manually. This seems to be a much more reasonable approach. <https://www.ameristarsecurity.com/en/products/retractable-bollards/titan-automatic-security-bollard/>

In addition, Fleis & Vanden Brink suggested adding barriers to replace the police cars and that can be moved when needed by tipping the units on the side and moving them like a dolly. <https://www.betterbarriers.com/products/archer-1200/>

Other ideas such as large decorative pots with Arborvitae or other seasonal vegetation could be used. Or covers for the water barricades could add color, and a welcoming message to visitors to town.



# GREEN ELECTRICAL SOLUTIONS

Electrical Contractor  
Commercial - Industrial

## QUOTATION

July 13, 2021

21-184

Lori Ward  
City of Northville  
215 West Main St.  
Northville, MI 48167

**Attention:** Lori Ward  
**Regarding:** Main Street Festoon Lighting

Lori, I am pleased to offer this proposal for festoon lighting on Main Street which includes (7) 450-foot strings and (1) 90-foot string. Also (4) transformers and all associated wiring. Proposal includes: Labor, truck, materials and man lift. **Anchor points on buildings not included in this quote. Anchor points by others.**

**Proposal.....\$115,500.00**

If acceptable, please indicate it in the spaces provided, then please sign and send.

We thank you for the opportunity to quote your electrical requirements.

Sincerely,

Don Green  
Master Electrician

Purchaser:

Accepted By:

This proposal will be valid for 30 days from quote date.